

UNIVERSITY OF COLORADO
STUDENT UNION

Legislative Council

Bylaws

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ARTICLE I – OPERATIONS

- A. All Councils, Committees and Commissions in the UCSU shall function under Robert's Rules of Order, newly Revised (current edition is 10th edition), except where otherwise specified within the UCSU Constitution, these Bylaws, or where a standing exemption is granted by a 2/3 affirmative vote of the UCSU Legislative Council members present and voting.

ARTICLE II – EXECUTIVE BRANCH

- A. The Executive Branch shall operate according to the Executive Branch Bylaws.
- B. The Executive(s) may only be removed by impeachment or recall, as described in Article X of the UCSU Constitution.

ARTICLE III – LEGISLATIVE BRANCH

- A. Legislative Council
 - a. The Legislative Council shall have the power and responsibility to carry out all activities designated to it as described in Article III of the UCSU Constitution.
 - b. The Legislative Council shall elect a President, a First Vice President and a Treasurer
 - c. President
 - i. At the first Legislative Council meeting after each regularly scheduled Representative Council election, the Legislative Council shall elect a President to chair Legislative Council meetings. The President shall be elected by a majority of those members present and voting. The election shall occur by secret ballot. The election shall be chaired by the President of the former session
 - ii. The President may cast a vote to break ties, or at any other time when his/her vote could decide the result of any Legislative Council decision, and may only be cast after the votes of the other Legislative Council members are counted
 - 1. *There are 9 in the affirmative, and 9 in the negative. The chair votes in the affirmative making 10 in the affirmative and 9 in the negative, so that the affirmative has it and the motion is adopted.*
 - 2. *There are 9 in the affirmative, and 8 in the negative. The chair votes in the negative making 9 in the affirmative and 9 in the negative, so that there is less than a majority in the affirmative and the motion is lost.*
 - iii. The President may impose limits on debate in the form of time allowed to each speaker and/or the number of questions each speaker may ask. A reasonable time must be allowed for each Legislative Council member to express his/her views. If no limits are imposed, the President may still act to prevent filibuster tactics.
 - iv. The President shall be allowed a maximum of two minutes to speak on any matter before the Legislative Council immediately prior to the taking of a vote concerning that matter. If he/she wishes to make any additional argument or presentation of evidence, the chair must be surrendered, for the duration of discussion and voting on that matter.
 - v. Moving or calling the question on any matter shall not require recognition by the chair.

- vi. With powers and exceptions as provided herein, the duties, powers, and responsibilities of the President shall be as set forth in Robert's Rules of Order, Revised.
 - vii. In the event of a vacancy in the office of the President, the election of a new President shall take place at the next regularly scheduled meeting of the Legislative Council.
 - viii. The President shall have the power to expend monies from Legislative Discretionary account for Legislative Council business. The Treasurer and the first Vice-President shall co-sign spending authorizations included under this sub article.
- d. Vice President
- i. At the first Legislative Council meeting after each regularly scheduled Representative Council election, the Legislative Council shall elect a Vice President. The Vice President shall be elected by a majority present and voting. The election shall be conducted by secret ballot. This election and all following elections of the session shall be conducted by the President of the current session.
 - ii. In the event of a vacancy in the Office of the ~~First~~ Vice President, the vacancy shall be filled at the next regularly scheduled legislative council meeting.
- e. Treasurer
- i. The Legislative Council shall elect a Legislative Council Treasurer following every Representative Council election. The Treasurer shall be elected by a majority present and voting. The Elections shall occur by secret ballot.
 - ii. The Treasurer shall report at each Legislative Council meeting, the status of Legislative Council accounts.
 - iii. The Treasurer shall act as a liaison between the UCSU Finance Director(s), and the Legislative Council.
- f. Chain of Command
- i. In the event that any senior member of the council is not present when duties are required, the chain of command shall be used to determine who shall fill the vacant role.
 - 1. President
 - 2. Vice President
 - 3. Speaker of the Representative Council
 - 4. Chair of Council of Colleges and Schools
 - 5. Vice Chair of Council of Colleges and Schools
 - 6. Vice Speaker of Representative Council
 - 7. Most Senior member of the Legislative Council
 - ii. In the event that it is foreseen that a leadership position will be occupied by the next in command for three (3) or more meetings successively, the pay for that position will be applied to the member filling the vacancy.
 - 1. This action must be brought to the attention of the Legislative Council at least one meeting before the last meeting of the member leaving.
 - 2. The dates in which this pay transition will occur must be brought to the attention of the UCSU office staff at least one week before the scheduled departure of the member.
- g. Reports

- i. The Legislative Council agenda shall include a segment of reports by cost centers. This agenda item should appear on the agenda no later than first readings.
 - ii. The Legislative Council agenda shall include the following report segments:
 - 1. Tri-Executive
 - 2. Council of Colleges and Schools
 - 3. Representative Council
 - 4. Commission
 - 5. Committees
 - 6. Colleges and Schools
 - 7. Joint Advisory Board
 - 8. Treasurer
 - 9. State and National Student Government
 - 10. Vice President
 - 11. Presidential
 - iii. These reports should appear no sooner on the agenda than after Tabled items.
 - iv. Reports shall include discussion of all substantive action taken by the Joint Board(s), Committee(s), and/or Commissions(s). Joint Board reports shall be given by the Legislative Council member of the respective Joint Board or an official designee of the Joint Board.
- h. Student Organizations Budget Review
- i. A special procedure shall be used to reconsider, revise, and/or restrict the existing budget of any student organization receiving student fee monies.
 - ii. A student organization may be called back to defend its budget at any future Legislative Council meeting by a simple majority, present and voting, of the Legislative Council. This measure shall be an internal procedure of the Legislative Council.
 - iii. If it is voted to call back a student organization for budgetary review, at the same meeting, any or all parts of the organization's budget may be frozen by a two-thirds vote of the Legislative Council, except that it shall be considered a Primary Measure for the purpose of second reading, for example, a second reading is never necessary.
 - iv. Regardless of whether or not a vote is to be taken to call back an organization for budgetary review, money may be transferred between codes and/or sub-codes within the budget by a simple majority present and voting of the Legislative Council, provided that there is no net change in the total funds allocated to the organization involved. Other than the vote requirement, this shall be considered a financial allocation by the Legislative Council.
 - v. At any future meeting designated in the motion, if passed, to call back an organization for budgetary review, the Legislative Council may make any changes it deems necessary and/or proper to the budget of the organization in question by two-thirds present and voting of the Legislative Council. Other than the vote requirement, this shall be considered a financial allocation by the Legislative Council.
 - vi. Additional special allocations to any student organization may, but need not, follow the procedure set forth herein. They may be treated as simple acts of budgetary legislation.

- vii. No student group shall be recalled more than twice a semester for budgetary review.
- viii. Student Fees shall not be used in aid of any church or sectarian society, or for any sectarian purpose, or to help support or sustain any student group, school, academy, seminary, college, university or other literary or scientific institution controlled by any church or sectarian denomination.
- i. Legislative Procedures
 - i. Legislation may be introduced as either a bill or a resolution. Articles of Impeachment, budgets, and ratifications are excepted from this section.
 - ii. Every member of the Legislative Council and the Executive(s) has an affirmative right to introduce legislation at Legislative Council meetings. All legislation must be digitally submitted to the Legislative Council president at least 31 hours before the scheduled meeting. If the author is not a member of the Legislative Council or the Executive(s), the bill must be sponsored by a member of the Legislative Council or the Executive(s). If a bill or resolution number has not been provided, one shall be provided by the President prior to the first reading.
 - iii. All legislation, unless otherwise excepted, must go through at least two (2) readings before it may be approved; but must be approved only once. All legislation that has been submitted to the President 31 hours before a Legislative Council meeting shall be given a reading. Any legislation that is submitted less than 31 hours before a scheduled Legislative Council meeting may be given a reading at the President's discretion; the President's decision may be appealed to the Legislative Council.
 - iv. First Reading
 - 1. The President or the Clerk shall read the title of the legislation. If there is no title the bill or resolution number shall be read. The legislation must then be seconded or shall fail. Once the title has been read and the legislation seconded, the author or sponsor shall be recognized to speak on the legislation and shall yield the floor to questions. After the questioning has ended the following motions are in order:
 - a. Move to Second Reading: The legislation will be given its second reading at the next scheduled Legislative Council meeting. The motion for second reading is not debatable or amendable. The motion is carried by a simple majority of those present and voting.
 - b. Move to Refer to Committee: This motion shall take precedence over the motion for second reading. At any time before the motion for second reading is approved, the motion to refer to committee may interrupt consideration of the motion for second reading. The motion to refer to committee shall indicate what standing committee, commission, or joint board the legislation is being referred to. This motion is carried by 1/3 of the members present. At the next regularly scheduled meeting the committee, commission, or joint board shall either report favorably or unfavorably on the legislation. If the committee is unprepared or unwilling to give a report the legislation shall continue to be "referred to the committee" until a report is

- given or until a motion to discharge the committee is carried by a majority of the members present and voting.
- c. Move to Table: The motion to table has precedence over the motion to refer to committee and the motion for second reading. The motion to table is carried by a simple majority. When made under this section the motion to table is debatable. Once approved, the legislation is on the table and must be taken from the table before it may be moved for second reading.
 - d. Move to pass as an Emergency Act (Move to pass Special Order): This motion shall take precedence over the motion to table, the motion to refer to committee, and the motion for second reading. At any time before a final vote is taken on those motions, the motion to pass as an emergency act may be considered. This motion is debatable. If the motion is carried by 3/4 of the Legislative Council members present, the legislation shall be approved. Any legislation passed under this provision shall expire six months after passage. Any legislation passed under this provision shall be amended to have the following inserted, in at least a 12 point bold font, above the "Be it enacted" or "Be it resolved" clause: "This was passed as an Emergency Act of the Legislative Council. It shall cease to have any effect six months from this date (insert date of passage).
- v. Second Reading
1. All legislation that has been moved for a second reading shall be brought back to the floor at the next regularly scheduled legislative council meeting. Legislation that was referred to a committee, commission, or joint board shall be brought back to the floor when the committee, commission or joint board either presents its recommendation or a motion to discharge the committee has been carried. Once legislation has been brought to the floor, the title shall be read, and the author or sponsor shall have another opportunity to present their legislation and again shall yield to questions. After the author or sponsor is through answering questions, the President shall recognize members who wish to speak on the legislation; precedence shall be given in alternating fashion, between those who wish to speak against and for the legislation. Each speaker may yield to the floor to answer questions from the other members.
 - a. All motions, as defined by Robert's Rules of Order, are in order during the second reading.
 - b. Any member may call the question, which will move to a vote on the legislation. Any member may object, which will prevent the vote. To force a vote, Previous Question must be called and carried by 2/3 of the members present.
 - c. All votes of final passage on the legislation shall occur by roll call vote or by acclamation.
 - d. All legislation, unless otherwise provided by these bylaws, must be approved by a majority of the members present.
- vi. Final Passage

1. Once legislation is approved, the Legislative Council President shall sign the legislation, indicating it has been passed in conformity with these bylaws. Legislation shall become effective upon one of the following conditions:
 - a. Signature being affixed by a majority of the Executive(s)
 - b. Six days elapsing without signature or veto by the Executive(s)
 - c. Immediately upon Legislative Council overriding the Executive(s) veto. The Executive(s) veto is overridden upon a motion to override the executive veto being approved by 2/3 of the entire legislative council.
- vii. Abstentions
 1. Abstentions shall not be counted toward the total number of votes from which a majority is derived.
 - a. *There are 8 in the affirmative, 7 in the negative and 3 abstentions. Assuming 18 votes before abstentions, 15 votes after abstentions, the majority needed is now 8. The motion carries.*
- viii. Proxies
 1. Paper Proxies
 - a. Paper proxies shall be written by the voting seat and submitted to the Legislative Council President before the start of a meeting. The proxy must include the motion(s) likely to occur and their vote.
 2. Person Proxies
 - a. A written note stating the name of the person the voting seat would like to proxy to must be submitted to the President of Legislative Council before the start a meeting.
 - b. The person being proxied to must be a UCSU Fee-Paying Student.
 - c. No voting seat may have more than one proxied vote.
- j. Student Fee Appropriations
 - i. As a matter of policy, increases in student fee appropriations shall be kept to a minimum.
 - ii. Increases in Student Fee Appropriations are appropriate when:
 1. New programs or expansion in existing programs are given approval by the Legislative Council.
 2. The State reclassifies Personnel or mandates increases for State Classified Personnel.
 3. More dollars are needed to maintain existing programs at current levels due to inflation.
 4. Finance board has determined increases in discretionary salaries and discretionary capital outlay items are appropriate. However, approval of these increases shall ultimately remain with the Legislative Council.
 - iii. Student Fee Appropriations shall fall within the guidelines set forth in UCSU codes and regulations.
- k. Council Member Duties
 - i. Office Hours
 1. Each Council member shall arrange and conscientiously abide by certain office hours.

2. Representatives-at-large shall notify the president of such hours when he/she shall be available for consultation in the UCSU offices both with students and other officers.
 3. Each Representative Council member shall establish at least four regular UCSU office hours, during the fall and spring semester only, per week.
 4. Council of Colleges and Schools Representatives may make similar arrangements at the location of their respective school government offices.
- ii. Representation
1. Legislative Council members shall act as liaison between students and other officials within that council's representative's area of concern.
 2. For Council of Colleges and Schools members, this will be the school they represent.
 3. For Representative Council members, this will be the area of the Joint Board on which they serve.
 4. For all Legislative Council members, this will include the UCSU and Joint Board Systems.
- iii. Education of Members
1. Each newly elected/appointed Council member shall, under the guidance of the Vice-President, be required within three weeks of his/her election or appointment, to meet with the following UCSU members:
 - a. The President who shall explain Council procedures, functions, and parliamentary procedure.
 - b. Either the Speaker of Representative Council or the Chair of the Council of Colleges and Schools (whichever is appropriate) – who shall explain the Joint Boards.
 2. The Vice-President shall inform the newly elected/appointed Council members how to access the UCSU Constitution, Bylaws, UCSU Election Code, Legislative Council Standing Rules, UCSU Student Fee Regulations, and UCSU/Chancellor Working Agreement online. A roster of Joint Board, Standing and Ad-Hoc Committee chairs and members, Joint Board and Committee By-laws, a roster of current Legislative Council members and Executives, a roster of all Student Administrators, Administrative Assistants and UCSU office staff shall be provided on a need basis from office staff.
- iv. Responsibilities of legislation sponsors are as follows:
1. Sponsors of bills for funding, whether it is for travel or other events, shall be required to see that the proper follow-up reports are filed with the President or the Speaker of the Council from which the funding was granted.
 2. Reports must also be filed with the President concerning ballot issues and changes in any UCSU Guideline upon passage or failure in the case of referenda.
 3. Any other legislation requiring action on the part of members of the Executive, Legislative or Judicial branches of UCSU will require that the bill sponsors file follow-up or progress reports with the President.

4. If the President, the Vice President, and if applicable, the Speaker of Representative Council or the Chair of the Council of Colleges & Schools come to a majority conclusion that a bill has not been executed within the spirit and letter with which it was intended, all sponsors of such legislation, whether Legislative Council Members (members of the Council of Colleges & Schools shall be treated as individuals for these purposes) or Executives, will not be allowed to sponsor legislation of any kind for 4 meetings after such a determination has been made. An appeal by such legislator(s) may be made to the whole of the Legislative Council.
5. If a bill's sponsors are no longer members of the Executive or Legislative branches, it shall be the responsibility of the President and Vice-President of the Legislative Council to execute all provisions of such legislation.

B. Representative Council

- a. The election of Representative Council members shall be as described in the adopted election code.
- b. New Representative Council members shall assume office immediately following the official announcement of Representative Council final election results.
- c. The Representative Council shall elect a Speaker to chair its meetings and prepare its agenda.
- d. The Representative Council shall have the power to pass resolutions of support in its own name.
- e. The Representative Council shall consider all bills, not considered by the Council of Colleges and Schools from Legislative Council Central Reserve for travel and special events serving student campus-wide.
- f. The Representative Council shall, in addition to its other powers and responsibilities, be a special committee of the Legislative Council. As such, it shall make recommendations to the Legislative Council concerning policy for the Joint Boards.
- g. The Representative Council may adopt, amend, and otherwise provide for its own bylaws. These bylaws must conform to, and are subsidiary to the Legislative Council bylaws.

C. Council of Colleges and Schools

- a. The election or appointment of Council of Colleges & Schools members shall be as established by the government of each school represented.
- b. The Council of Colleges & Schools shall elect a Speaker to chair its meetings and prepare its agenda.
- c. The Council of Colleges & Schools shall have the power to pass resolutions of support in its own name.
- d. The Council of Colleges & Schools shall consider all bills, not considered by the Representative Council from the Council of Colleges and Schools Referendum Account and the Legislative Council Central Reserve for travel and events primarily serving the students of a College or School.
- e. Each College and School student government shall submit to the UCSU Office and to the Student Organizations Finance Office, the current copies of that government's constitution, bylaws and funding policies, if such exist.
 - i. Amendments to these documents shall be reported to the UCSU Legislative Council Parliamentarian, Student Organizations Finance Office and UCSU within ten calendar days of adoption of the amendments.

- ii. Violations of this point may be punished by having that local college or school's accounts frozen until the school or college is in compliance with the provisions of this point.
 - iii. Any college or school whose accounts are frozen for violations of this point shall be deprived of the right to sponsor legislation before the Council of Colleges and Schools until that college or school's government is in compliance with this point.
- f. The Council of Colleges and Schools may adopt, amend, and otherwise provide for its own bylaws. These bylaws must conform to, and are subsidiary to the Legislative Council bylaws.

ARTICLE IV – UCSU APPELLATE COURT

- A. Rules: UCSU Appellate Court shall operate according to the Appellate Court Rules.
- B. Impeachment: Justices may only be removed by impeachment.
- C. Fee Waiver appeals: The UCSU Appellate Court shall have the final decision in the appeal of all appeal able UCSU fees.

ARTICLE V – ELECTIONS

- A. Election Code: UCSU elections shall be conducted according to the Election Code.
- B. Election Commission: All UCSU Executive and Representative Council elections shall be under the direction of the Election Commission, which shall be responsible to the Legislative Council for the conduct of elections.

ARTICLE VI – COMMITTEES

- A. Ad Hoc Committees
 - a. Each Council shall establish such temporary committees as it deems fit and necessary. Such committees shall be established with a fixed duration of existence not to exceed one year.
 - b. These committees shall be established by a simple majority of the Council membership.
 - c. These committees shall operate under guidelines set by the Council.
 - d. The method of Ad Hoc Committee appointment shall be "Nominations by the Chair" as outlined in Robert's Rules of Order most current edition unless otherwise specified by the motion establishing the committee. Membership must be ratified by the Legislative Council.
- B. Standing Committees
 - a. The Legislative Council shall establish and maintain an Appointments Committee, a Rules Committee, and an Elections Committee. New permanent committees may be formed by a two-thirds vote of the entire membership of the Council creating them. All standing or permanent committees shall operate under guidelines set by the Council creating them and the chairperson of each committee. Vacancies on standing Committees shall be filled as deemed necessary by the Legislative Council. Once appointed to a standing committee, a member shall remain until he/she resigns from the committee, is no longer a member of the Legislative Council, or is removed from the committee upon a two-thirds vote of the Legislative Council present and voting. All Legislative Council members are encouraged to serve on at least two (2) standing committees.

- i. Legislative Council Leadership will not serve on standing committees.
 - ii. Legislative Council Leadership shall be defined as the Legislative Council President and Vice President(s).
- b. Appointments Committee
 - i. The appointments committee shall consist of five (5) members chosen from the Legislative Council. The method of committee appointment shall be "Nominations by the Chair" as outlined in Robert's Rules of Order most current edition. Membership must be ratified by the Legislative Council.
 - ii. The Appointments Committee shall make recommendations concerning all appointments, approvals, and ratifications to be made by the Legislative Council.
 - iii. The UCSU Appointments Committee shall recommend to the Legislative Council for appointment members of Joint and other UCSU boards subject to appointment by the Legislative Council
 - iv. The UCSU Appointments Committee shall recommend to the Legislative Council for appointment students to serve on non-student campus-wide standing committees within the University excepting those positions for which other appointment methods are specified in these Bylaws. Appointment and removal of these students shall follow the same procedure as used for Legislative Council appointments to the Joint Boards.
 - v. The Appointments Committee shall insure that a uniform selection procedure is used for all applicants for a particular position, and should minimize variances in procedures across positions.
 - vi. All appointments to all councils, committees, boards, and commissions, both in the UCSU and University-wide, standing and special, shall be posted publicly for at least three full working days before an appointment can be made. The appointing authority or his/her/its designee(s) shall insure that a uniform selection procedure is used for all applicants for a particular position.
- c. Rules Committee
 - i. The Rules Committee shall consist of up to ten members chosen from the Legislative Council. The method of committee appointment shall be "Nominations by the Chair" as outlined in Robert's Rules of Order most current edition. Membership must be ratified by the Legislative Council.
 - ii. The Rules Committee shall make recommendations concerning all Bylaws and codes of the UCSU to further the streamlining and efficient operation of UCSU government. It may make recommendations on any proposed Legislative Council action insofar as these actions affect or are affected by the laws, codes, and/or regulations of the UCSU.
 - iii. The chairperson of the UCSU Rules Committee shall have the authority to designate numbering and identification of existing By-laws and any new publication of the By-laws, so as to allow amendments to the by-laws to appear in the most appropriate place, subject to formal action by the legislative Council.
 - iv. The Rules Committee shall retain copies of the Bylaws of the various Joint Boards. The Rules Committee shall report any violations of the UCSU Legislative Council Bylaws, UCSU Constitution, or other governing documents at the next regularly scheduled UCSU Legislative Council meeting, and shall present its recommendation for rectifying the violation.
- d. Election Committee

- i. The Election Committee shall consist of up to ten members chosen from the Legislative Council. The method of committee appointment shall be “Nominations by the Chair” as outlined in Robert’s Rules of Order most current edition. Membership must be ratified by the Legislative Council.
- ii. The Election Committee shall make recommendations concerning the Election Code revisions and election procedures to the Legislative Council. It shall oversee the actions of the Election Commissioner and Commission and report to the Legislative Council on their actions regarding the elections and appropriate bonuses after the election’s completion.

ARTICLE VII – COMMISSIONS

A. Rules

- a. Establishment or Dissolution
 - i. The Executive with majority approval of Legislative Council may establish or dissolve a commission.
- b. Policy
 - i. Commissions exist to make policy recommendations to the UCSU in specific policy areas and are restricted to their area of concern.
 - ii. In order for recommendations from a commission to become UCSU policy any measure must be approved by standard legislative procedure (e.g. a bill).
 - iii. Under duress circumstances a commission may vote to take a public stance on an issue when time does not permit standard legislative approval. This shall be used within reason. No stance shall be binding UCSU policy, pursuant to III.A.9.b.v.d of the UCSU By-law.
- c. Enforcement
 - i. Commissioners and Directors shall be responsible for the enforcement of any policy passed within their realm.
 - ii. Commission directors shall be responsible for informing and updating their commission to any new developments within the commission’s policy area.
- d. Quorum
 - i. Quorum shall be one half plus one of the voting members of a commission.

B. Structure

- a. Structure for each Commission shall be stated when established and based on the following requirements:
 - i. Commissions shall have an equal number of set seats for commissioners from the Executive branch and Legislative Council members. Additional seats for students at-large may also be created.
 - ii. Commission Directors
 - 1. Commission Directors shall be appointed by the UCSU Executive and ratified by a majority vote of Legislative Council.
 - 2. Reporting
 - a. Commission directors shall be solely responsible for their Commission.
 - b. If a Commission Director fails to fulfill her/his Commission duties, she/he may be removed by a two-thirds vote of the

commission and with the consent of the Executive and the Legislative Council.

c. Commission directors may be called upon by the Executive or the Legislative Council for information or status updates on policy or other pertinent matters subject to their area.

d. Commission directors shall be required to fulfill their duties on Executive staff (i.e. staff meetings, reports, office hours, etc.) If a commission director fails to fulfill his/her Executive Staff duties, he/she can be removed from his/her position subject to appeal to the Appellate Court.

3. The director and the commissioners shall hold primary responsibility for enforcement of policy within their given area.

iii. Commissioner Appointment

1. Executives shall make appointments to their seats.

2. Legislative Council shall make appointments through its normal processes to their seats.

3. Students at-large shall be appointed by the commission and ratified by the Legislative Council. Normal appointments procedure must be followed (i.e. 10 days advertising, standard interviews, etc.) by the commission.

4. Commissioners shall serve one-year terms and may be reappointed.

C. Standing Commissions

a. Diversity Commission

i. The Diversity Commission shall consist of nine (9) voting members; two (2) UCSU Executive or Executive Staff appointments, one (1) UCSU Representative-at-Large, one (1) UCSU member of the Council of Colleges and Schools, five (5) students at large to be nominated by the Diversity Commission and ratified by the UCSU Legislative Council. The UCSU Director of the Diversity Commission shall serve as an ex officio member. The five at large members shall not be members of Legislative Council or Executive Staff.

1. The UCSU Diversity Commission shall elect a chair from the body.

2. Meeting shall be held no less than biweekly. Meetings shall be called by the chair or the director, who must ensure that all members are notified. Special meetings may be held; all members (and the public) must be notified of all meetings at least twenty-four (24) hours in advance.

3. Quorum shall consist of five (5) voting members of the commission.

4. If a member of the Commission misses more than three meetings per semester without an excuse, she/he shall be subject to removal by the chair: and excused absence must be approved by the chair prior to a meeting or by the commission after or in cases of dispute. The appointing body shall be notified by the chair to fill any vacancies.

5. A member shall notify the commission of her/his intent to resign from the Commission at least two weeks prior to her/his resignation. Transition and replacement shall begin immediately upon said notification.

6. The Commission may add ex-officio members as the Committee sees fit.
 - ii. All diversity Commission appointments shall last no longer than one (1) year.
 - iii. The mission of the Diversity Commission shall be: To create a multicultural university and to provide a more positive social environment on campus, in which diversity is encouraged, understood, celebrated and respected; to serve as a vehicle to promote communication among all University of Colorado students, Legislative Council, Central Administration, and Boulder Campus Administration regarding the concerns of every student of any color, ethnic group, gender, creed, religious affiliation, abilities, or sexual orientation; to act as a check to insure that the needs of the student body as well as the mission and the goals of the University of Colorado-Boulder are being met.
 - iv. The responsibilities of the Diversity Commission and Director shall be:
 1. To fully implement each aspect of the UCSU Diversity Action Plan.
 2. To act as a task force that mediates pluralistic concerns of the students to the staff, faculty, and administration of the University of Colorado at Boulder.
- b. Legislative Affairs Commission
- i. The Legislative Affairs Commission shall consist of nine (9) voting members: one (1) Executive, one (1) Executive appointment, two (2) Legislative Council appointments, and five (5) students-at-large. The five (5) students-at-large will be selected to the Commission and ratified by the Legislative Council with one additional Executive temporarily serving a voting position should it be necessary to achieve quorum and solely during student-at-large appointments. It is highly recommended that the Legislative Affairs Commission should attempt to appoint a graduate student to at least one of the student-at-large positions.
 - ii. Legislative Council shall elect a voting member of Council to chair the Commission as an ex-officio member. This chair shall not be the President Pro-Tempore or Vice-President Pro-Tempore. The Executive branch shall appoint its Legislative Affairs Director or equivalent to serve as an ex-officio member. Additional ex-officio members shall be added at the discretion of the Commission.
 - iii. Meetings shall be held no less frequently than weekly during the fall and spring semesters. Meetings shall be called by the Chair or the Legislative Affairs Director, who must ensure that all members are notified. Special meetings may be held. All members (and the public) must be notified of all meetings at least twenty-four (24) hours in advance.
 - iv. Quorum shall consist of five (5) voting members, of whom one (1) must be an Executive appointment, and one (1) must be from legislative Council.
 - v. If a member of the Commission misses more than three meetings per semester without an excuse s/he shall be subject to removal by the Chair. An excused absence must be approved by the Chair prior to a meeting or by the Commission after a meeting or in cases of dispute.
 - vi. A member shall notify the Commission of his/her intent to resign from the Commission at least two weeks prior to his/her resignation. Transition and replacement shall begin immediately upon said notification. Any vacancies shall be filled via appointment by the voting members of the

- Commission. If quorum cannot be achieved by the voting members, an Executive shall serve a temporary voting position.
- vii. All Legislative Affairs Commission appointments shall last one academic year beginning in May and ending in May and members may be re-ratified. Appointments which fill vacated posts will last only for the remainder of the term. Legislative Council appointments can continue to serve on the Commission so long as they are members of Council. When their term on Council ends, Council must make a new appointment to the Commission.
 - viii. The mission of the Legislative Affairs Commission shall be to ensure that the concerns of the student body are represented at a local, state and federal level as far as policies at those levels may affect higher education, tuition, the Cost Centers, student fees, state personnel, or other arenas which directly impact the lives of students in the University community. The Legislative Affairs Commission shall also maintain contact and work closely with any legislative or lobbying bodies of which CUSU may be a member.
 - ix. The voting at assemblies of higher educational associations of which UCSU is a member at the nation, state, or local level shall be controlled by the Legislative Affairs Commission.
 - x. The Commission shall be divided into three sub-committees, which shall represent UCSU at the local, state and federal levels.
 - 1. Each voting member of the Commission shall be assigned to one of the three sub-committees and each sub-committee shall have at least one Legislative Council member or one executive appointment in its membership. Additionally each sub-committee must appoint a chair to facilitate sub-committee discussions and present reports to the Commission.
 - 2. Members of the student body may participate in a volunteer capacity in the general meetings and at the subcommittee level, contributing to discussion but having no voting power.
 - 3. The Legislative Affairs Commission shall be responsible for determining the process of selecting additional representatives to any assemblies of any legislative or lobbying bodies of which UCSU may be a member.
 - xi. Funding
 - 1. The UCSU Finance Director, in conjunction with the representatives from LAC, will create an LAC budget for travel, lodging, operational expenses and registration fees for the next fiscal year.
 - 2. The President Pro-Tempore and one Executive shall be the authorized signers for this account.
 - 3. The Legislative Affairs Commission at the start of the new fiscal year shall present a plan, in the form of a bill, enumerating their mission, goals, as well as how those goals will be achieved for the upcoming year.
 - 4. It is the function of the LAC chair to ensure that the Commission is at full strength through out the fall and spring semesters.
 - 5. Any expenditure from this account must be approved by the voting membership of LAC.

6. Every time monies from this account are used for travel or lodging, the LAC must give Legislative Council a report on the event itself, as well as on how this expenditure advances the goals of LCA: pursuant to 36LCB#20.
 7. Prior to the beginning of each Legislative Council budget cycle, LAC shall give a report. This report shall illustrate how LAC has achieved the goals that were enumerated in their first report of the fiscal year. It is at this point that LAC may request an increase in their budget. In addition, it is at this point that Legislative Council may request, from LAC, a list of expenditures for the last fiscal year.
 8. The creation of this budget does prevent LAC from requesting additional funds from student fee sources or political organizations.
 9. If at any point it is deemed by Legislative Council that LCA monies are being used irresponsibly, it may, with the passage of Legislation, freeze the account.
 10. If the Chair of LAC does not comply with the regulations outlined in this bill, then his or her appointment to LAC shall be revoked.
 11. Legislative Council, through legislation, has the authority to override any decisions made by LAC.
 12. Legislative Council has the authority to dissolve LAC, via Legislation.
 13. All Federal and State lobbying initiatives that involve UCSU must begin, or involve the Legislative Affairs Commission.
- xii. Associated Students of Colorado (ASC)
1. The Executive(s), and the Legislative Council President shall each appoint one member of the Legislative Council or Executive staff to represent UCSU at ASC meetings. These appointees shall also serve on the Legislative Affairs Commission.
 2. Both appointments shall be ratified by the Legislative Council before they may serve on the ASC board. The term of the ASC representative shall terminate at the end of the spring session annually.
 3. Once ratified, appointees must attend all ASC meetings through the duration of their term.
 4. In the event that an appointee misses two or more ASC meetings without a valid reason, the Executives and/or President of Legislative Council may withdraw their appointment and appoint another with the process described above.

ARTICLE VIII – IMPEACHMENT, REMOVAL, REPLACEMENT AND RESIGNATION

A. Impeachment Actions

- a. An impeachment action may be initiated by a majority vote of the entire Legislative Council.
- b. Affirmative conclusion of an impeachment action, resulting in immediate dismissal from office, requires a two-thirds vote of the entire Legislative Council membership, and shall not take place earlier than the next regularly scheduled meeting after initiation.

- c. Executive selections not subject to removal except impeachment shall include UCSU Appellate Court Justices and Representative Council members of the Joint Boards, inasmuch as these are not ordinary appointments.
 - d. Impeachment grounds described in the Article on removal of the UCSU Constitution shall include the Council of Colleges & Schools or Representative Council meetings, as well as Legislative Council meetings; for example, continuous absence for one month shall constitute grounds for impeachment.
- B. Removal Actions
- a. Removal actions by the Legislative Council, as defined in the Article on Removal of the UCSU Constitution, shall follow the same rules on impeachments, except that two-thirds present and voting are required for affirmative conclusion, resulting in removal from office.
 - b. Removals are effective immediately following an affirmative conclusion of a removal action.
- C. Resignation Procedures
- a. All members of the UCSU who hold a UCSU office shall retain the right to resign at any time.
 - b. A resignation notice containing the resigning member's full legal name, resigning UCSU office, signature and effective resignation date must be filed, signed and dated by the UCSU Office Manager and the UCSU Legislative Council President to be valid. In the event that the member resigning is the UCSU Legislative Council President, the next ranking member shall sign in lieu.
 - c. The UCSU Legislative Council President or the UCSU Office Manager shall notify all members of the UCSU Legislative Council of all resignation notices in a timely fashion. Notice shall be considered to have been given in a timely fashion if notice is given within twenty-four hours of the original resignation notices receipt, or if the notice does not interfere with procedures to fill the vacancy.
 - d. All resigning members of the UCSU who hold a UCSU office shall retain the right to withdraw their resignation until 12:00 am on the effective resignation date as stated in the original resignation notice.
 - e. A resignation withdrawal notice containing the resigning member's full legal name, office resignation being withdrawn, signature and effective withdrawal date must be filed, signed and dated by the UCSU Office Manager and the UCSU Legislative Council President to be valid. In the event that the member resigning is the UCSU Legislative Council President, the next ranking member shall sign in lieu.
 - f. The UCSU Legislative Council President or the UCSU Office Manager shall notify all members of the UCSU Legislative Council of all resignation withdrawal notices in a timely fashion. Notice shall be considered to have been given in a timely fashion if notice is given within twenty-four hours of the original resignation withdrawal notices' receipt, or if the notice does not interfere with the members duties and associated office functions.
 - g. All resignation notices and resignation withdrawal notices shall be open to public record and inspection.
 - h. Resigning Representatives that wish to appoint a replacement to their office are subject to further resignation stipulations as outlined in the UCSU Constitution and Article VIII § D. of the UCSU Legislative Council Bylaws.
- D. Replacement Actions
- a. When any official of the UCSU is replaced during his/her term, the new official shall fill out the balance of the term, with all powers and responsibilities of the former member.

- b. Representative Council members who wish to resign from their position shall be required to:
 - i. Submit a formal letter of resignation to members of Representative Council two weeks prior to resignation.
 - a. The Representative Council shall interview the designated replacement.
 - b. If Representative Council deems reasonable steps have not been taken the resignation is considered invalid.
 - ii. Take reasonable steps to present a designated replacement at least to Representative Council two weeks prior to resignation.
 - iii. If the Representative fails to comply with (i) or (ii) the resignation will be invalid.

ARTICLE IX – STUDENT ASSEMBLY

- A. Powers
 - a. The Student Assembly may pass resolutions of support
 - b. The Student Assembly may pass referenda and amendments to the Constitution through an affirmative vote of at least 10% of the current members of the Student Union.
 - c. The Student Assembly may over-ride Executive Veto of Legislative Council legislation. This requires two-thirds vote of those present and voting.
- B. Operation
 - a. The Student assembly will be conducted according to Robert’s Rules of Order, Revised.
 - b. The Student Assembly shall be chaired by the President Pro-Tempore of the Legislative Council. The Parliamentarian of the Legislative Council shall act as Parliamentarian for the Student Assembly.

ARTICLE X – SALARIES AND INTERNAL BUDGETS

- A. Salaries, Financial Compensation and Financial Stipends
 - a. General
 - i. Salaries for any and all positions within the UCSU must be approved in the manner of budgetary legislation.
 - ii. Salaries, Financial Compensation and Financial Stipend modifications may not take effect during the same session the modification is passed.
 - iii. Salaries, Financial Compensations and Financial Stipends paid and/or awarded to UCSU Proper offices, shall not increase beyond a percentage that is greater than the Boulder-Denver Consumer Price Index (CPI) annual percentage increase, or beyond a percentage that is greater than the Boulder Housing Cost Index annual percentage increase, whichever is greater as reported by the Municipality of Boulder.
 - iv. Modifications and increases to Salaries, Financial Compensation and Financial Stipends paid and/or awarded will not take effect until the person or persons currently holding or otherwise charged with UCSU Proper Office and/or Offices affected by such modifications discharge or are reelected unless otherwise ordered by $\frac{3}{4}$ majority of the UCSU Legislative Council.
 - v. No member of the UCSU will receive financial compensation from more than one Student Fee Supported Government, nor will any member of the

UCSU receive double financial compensation for multiple offices held within the UCSU and within other governments funded by the UCSU.

b. Legislative

i. General

1. Eligible Senator Seats and Eligible Representative shall receive equal financial compensation from the UCSU, excepting financially compensated officer positions.
2. Attendance at Legislative Council, Representative Council and the Council of Colleges and Schools is defined as presence at either early or late roll calls. The Legislative Council President will count physical proxies as present and paper proxies as not present. Attendance at Joint Board Meetings and Local College or School Government Meetings is defined by the respective Joint Board and Local College or School Government, in compliance with the UCSU regulations.

ii. House of Representatives

1. Representatives at Large shall be eligible for financial compensation for serving on the UCSU, only if they are elected by the University of Colorado at Boulder Student Body. Appointed Representatives shall not receive Salaries, Financial Compensation or Financial Stipends of any kind unless otherwise mandated by a 1/3 majority present and voting of the Representative Council.
2. To remain eligible for salary, financial compensation and/or financial stipends, Representatives must complete the following duties:
 - a. Attend regular UCSU Legislative Council meetings.
 - b. Attend regular Representative Council meetings.
 - c. Attend regular Joint Board meetings.
 - d. Report the business of their Joint Board to Legislative Council no less than once a month.
 - e. Attend their responsible board, committee and commission meetings.
 - f. Report the business of applicable boards, committees and commissions for which they serve.
 - g. Post and hold a minimum of 4 weekly office hours at the UCSU office.
 - h. Obtain written reports from student organizations that have received funding from Representative Council.
3. The Legislative Council President, Legislative Council Vice President and the Representative Council Chair will collectively decide if a Representative has not completed their duties. A subsequent affirmative decision will result in suspension of pay for the week. The decision is subject to appeal in the UCSU Legislative Council or the UCSU Appellate Court.

iii. Council of Colleges and Schools

1. Senator Seat shall be defined as the collective individual or individuals elected or appointed by their local College or School as defined by the college or school constitution, bylaws, and governing documents to serve on the Council of Colleges and

Schools and the University of Colorado Student Union Legislative Council.

2. Senator Seats shall be eligible for financial compensation for serving on the UCSU, only if the Senator Seat is elected by their local College or School constituency or elected representatives thereof as defined by the college or school constitution, bylaws and governing documents. Appointed Senators shall not receive Salaries, Financial Compensation or Financial Stipends of any kind unless otherwise mandated by 1/3 majority present and voting of the Council of Colleges and Schools.
 3. A Senator Seat which receives financial compensation from its local government shall not receive financial compensation from UCSU Proper.
 4. To remain eligible for salary, financial compensation and/or financial stipends, Senator Seats must complete the following duties:
 - a. Attend regular UCSU Legislative Council meetings.
 - b. Attend regular UCSU Council of Colleges and Schools meetings.
 - c. Attend regular local College or School Government meetings.
 - d. Report the business of their local College or School to Legislative Council no less than once a month.
 - e. Submit a written report of the business of their local College or School at the last meeting of every Legislative Council Session for the UCSU record.
 - f. Attend their responsible board, committee and commission meetings.
 - g. Post and hold a minimum of 4 weekly office hours either at the UCSU Office or at their local College or School.
 - h. Obtain written reports from student organizations that have received funding from the Council of Colleges and Schools.
 5. The Legislative Council President, Legislative Council Vice President and the Council of Colleges and Schools Chair will collectively decide if a Senator has not completed their duties. A subsequent affirmative decision will result in suspension of pay for the week. The decision is subject to appeal in the UCSU Legislative Council or the UCSU Appellate Court.
 6. Local College and School Governments shall retain the power to suspend the Senator Seat Salaries, Financial Compensation and/or Financial Stipends granted by the UCSU for failure to fulfill the enumerated duties of a UCSU Senator.
- iv. Judicial
1. The Chief Justice of the UCSU Appellate Court shall be paid in a manner pursuant to budgetary legislation and the UCSU Proper Budget.
- v. Executive
1. UCSU Proper executives and executive staff salaries, financial compensation and financial stipends shall be determined by the UCSU Proper Budget.

B. Internal Budgets/Expenditures

- a. Within the UCSU General Operations Budget, a special budget shall be appropriated for Legislative Council expenditures.
 - i. The special budget described herein shall include those codes and sub-codes deemed necessary by the Legislative Council. Choice of codes and sub-codes and allocation(s) to them shall be handled in the manner of budgetary legislation.
 - ii. Expenditures from the special budget described herein shall be by and for the Legislative Council and its members only, and the Legislative Council and its members shall only make expenditures within these codes and/or sub-codes from the special budget or by budgetary legislation to authorize expenditure from the UCSU Reserve.
- b. Other than the codes and/or sub-codes as described in (1), all UCSU Operations funds, except the Reserve, shall be available for use by and for the Executive and legislative Council of the UCSU.
- c. The UCSU Annual Budget may include provisions for special use of funds from the UCSU Reserve under specified conditions, such as for providing discretionary funds for the UCSU officers. Provided that such uses are designated explicitly within the legislation enacting the UCSU Budget, the uses shall not be otherwise prohibited by this article.
- d. Expenditures from the UCSU Reserve may only be authorized by budgetary legislation.
- e. Expenditures from the Legislative Council special budget (account 1391120) require a signed authorization including the amount and purpose of the expenditure, as well as the sub-codes involved.
 - i. For Legislative Council committee business, the authorization must be signed by the Chairperson of the Committee, the President pro-Tempore, and the Treasurer or Vice President(s) Pro-Tempore of the Legislative Council.
 - ii. For individual business by members of the Legislative Council in pursuit of UCSU business, the authorization must be signed by the individual concerned and the President Pro-Tempore, and the Treasurer or Vice President(s) Pro-Tempore of the Legislative Council.
 - iii. For Representative Council business, the authorization must be signed by the Speaker of the Representative Council, the President Pro-Tempore, and the Treasurer or Vice President(s) Pro-Tempore of the Legislative Council
 - iv. For Council of Colleges & Schools business, the authorization must be signed by the Speaker of the Council of Colleges and Schools, the President Pro-Tempore, and the Treasurer or Vice President(s) Pro-Tempore of the Legislative Council.
 - v. For general Legislative Council business, the authorization must be signed by the President Pro-Tempore and the Treasurer or Vice President(s) Pro-Tempore of the Legislative Council. As an internal procedure, the Legislative Council may regulate, as it sees fit, what constitutes general Legislative Council business.
 - vi. Misuse of the powers entrusted to the President Pro-Tempore, Vice President(s) Pro-Tempore, or the Treasurer of the Legislative Council shall constitute grounds for removal from office by a majority vote of the entire Legislative Council.

- f. Expenditures from the UCSU General Operations Budget by Legislative Council members shall follow the procedures given herein.
- g. The UCSU Executive shall have the authority to authorize expenditures from the UCSU General Operations Budget, not including the Legislative Council special budget, within the limits of and included in the legislation enacting it, and the Constitution, By-laws, and codes of the UCSU, and to extend such authority to their staff as they deem necessary, with additional guidelines and regulations imposed on such delegation of authority as he/she/they see fit, provided that such guidelines and regulations do not conflict with the UCSU Constitution, By-laws and codes of the UCSU.

ARTICLE XI – APPROVAL AND AMENDMENT

- A. A two-thirds vote of the entire Legislative Council shall be required for approval and/or amendment of these By-laws.

ARTICLE XII – REFERENDA AND CONSTITUTIONAL AMENDMENTS

- B. The Executive or the Legislative Council may initiate referenda and Constitutional Amendments as provided for below.
- C. Whether initiated by the Executive or from within the Legislative Council, initiation of referenda shall require majority approval, present and voting, of the Legislative Council to appear on the ballot.
- D. Whether initiated by the Executive or from within the Legislative Council, initiation of a Constitutional Amendment shall require two-thirds approval, present and voting of the Legislative Council to appear on the ballot.
- E. Referenda and Constitutional amendments initiated by the Student Assembly or by petition shall not require Legislative Council approval to appear on the ballot.

ARTICLE XIII – COUNCIL OF SCHOOLS & COLLEGES AUTONOMY

- A. Guaranteed Monies
 - a. For purposes of budgeting, allocation, and expenditure of guaranteed monies, local school governments shall not be considered to be student groups.
 - b. All Council of Colleges & Schools guaranteed monies shall conform to UCSU financial guidelines, particularly with regard to student group or organization funding.
 - c. Use of guaranteed monies shall conform to Federal and State law, the laws of the Regents, and the limitation set forth in the UCSU Constitution.
- B. Supplemental Appropriations
For purposes of budgeting, allocation, and expenditure of funds allocated to the Council of Colleges & Schools Governments and their organizations, in addition to guaranteed funds, these Colleges & School Governments and their organizations shall be treated as student groups.
- C. All appropriations for in-state and out-of-state travel from supplemental and guaranteed monies shall be subject to the same limitations as may be set forth for student groups elsewhere in the by-laws.

ARTICLE XIV – JOINT BOARD POLICY

- A. Ratification
 - a. Joint Board Chairs shall require ratification by a two-thirds vote of the Legislative Council.
 - b. Joint Board members subject to appointment by the Legislative Council shall be presented by the UCSU Legislative Council Appointments Committee for appointment and ratification. Appointment and ratification shall be conducted simultaneously by majority vote of the Legislative Council. The number of members of each joint board subject to appointment by the Legislative Council shall be as specified in the UCSU Constitution.
 - c. Joint Board members, other than Chairs, members of the Finance board, or those to be appointed by the Legislative Council shall be ratified by majority vote of their respective Board.
 - d. All Finance board members shall require ratification by a two-thirds vote of the Legislative Council.
- B. Reporting
 - a. Joint Board Chairs shall make reports in front of the legislative Council a minimum of once every two months.
 - b. Each Joint Board's entire membership shall report in front of the Legislative Council a minimum of once per session.
 - c. The Legislative Council may call any member of a Joint Board in front of the Legislative Council for review. At this time the member may be removed by a two-thirds vote of the Legislative Council.
 - d. Each Joint Board Chair shall report any amendments to its Bylaws to the UCSU Legislative Council Rules Committee Chair within three (3) working days following the adoption of the changes by that board.
- C. Policy
 - a. The Legislative Council shall set general policy for the Joint Boards.
 - b. The Legislative Council shall not interfere with routine Joint Board operations. However, by a two-thirds vote of the legislative Council, any Joint board decision may be overruled or amended by a majority vote of the Legislative Council.
 - c. The Legislative Council shall present the Joint Boards all legislation that affects their respective area and operation before taking the final vote of approval for that legislation.
- D. Students should not serve on UCSU Joint boards in a voting capacity if they are employed in the area of jurisdiction of the Board. Students may be exempt from this clause by a majority vote of the Legislative Council.